**Federation for Self-financing Tertiary Education  
DAE Teaching Award 2024/25 AY**

**Aim**

This Award aims to recognise endeavours and promote excellence in teaching on DAE Programme.

**Criteria for Award**

1. Impact on student learning
2. Quality of teaching
3. Contribution to curriculum/ course/ programme design
4. Contribution to whole-person development of students
5. Educational leadership

**Eligibility and Deadline**

Full-time and part-time in-service teaching staff primarily involved in teaching DAE Programme who has not received the DAE Teaching Award 2023/24 AY are eligible to make self-nomination or be nominated upon the endorsement of a DAE Operator Head. Using the attached nomination form plus supporting documents, each Operator is welcome to recommend up to two nominees who are expected to rank among top teachers in the Operator, achieving good to excellent teaching evaluation and/or student feedback. Nomination deadline is 27 June 2025 (Friday).

**Submission Guidelines**

Protection of personal data is of the utmost importance. Please upload completed nomination form and supporting documents via Google Drive or Microsoft OneDrive with password protection. Nomination can be presented in either Chinese or English language.

1. One page of justification in the context of the aforesaid criteria for award.
2. Other relevant documents, such as CV of nominees, teaching plans and/or materials used, number of DAE students taught, teaching evaluation and/or student feedback, and the like.

**Selection Panel**

1. Convenor of DAE Teaching and Learning Quality Committee (Chairman)
2. Up to three teaching and learning experts
3. DAE Programme Director
4. DAE Officer (Secretary)

**Schedule**

1. Nomination deadline 27 June 2025 (Friday)
2. Selection panel meeting\* July 2025
3. Announcement of results September 2025
4. Prize presentation To be confirmed

\*Finalists may be invited to a brief interview.

**Prizes**

1. Three awards would be granted, subject to Selection Panel’s decision.
2. Each awardee will receive a trophy and a cash prize of $3,000.
3. The nominees from each Operator would receive a Certificate of Recognition, subject to the Selection Panel’s confirmation.
4. The wording on both the trophy and certificate will show DAE Teaching Award 2024/25.

**Federation for Self-financing Tertiary Education  
DAE Teaching Award 2024/25  
Nomination Form**

**Background**

With the support of EDB and other stakeholders including but not limited to Operators, FSTE launched the DAE Programme from 2023/2024. To recognise endeavours and promote excellence in DAE teaching, FSTE would like to continue with the annual DAE Teaching Award with details set out in the attached circular. Each DAE Institution Head is welcome to recommend up to two nominees by returning this form together with supporting documents via Google Drive\* or Microsoft OneDrive\* with password protection to DAE Office (via email [queeniewong@fste.edu.hk](mailto:queeniewong@fste.edu.hk) stating *DAE Teaching Award* and *Institution Name*) by 27 June 2025.

Name of DAE Institution\*: CICE / HKCT / HKIT / LIFE / LiPACE / SCE / UOWCHK

|  |  |
| --- | --- |
| Name of Institution Head: |  |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Signature: |  |  | Date: |  |

**1st Nominee**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Name: |  |  | Signature: |  |

DAE course(s) taught in this year (No. of students taught (NST)):

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| (1) |  | (NST: |  | ) |
| (2) |  | (NST: |  | ) |
| (3) |  | (NST: |  | ) |

**2nd Nominee**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Name: |  |  | Signature: |  |

DAE course(s) taught in this year (No. of students taught (NST)):

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| (1) |  | (NST: |  | ) |
| (2) |  | (NST: |  | ) |
| (3) |  | (NST: |  | ) |

\*Please circle as appropriate.